



# Building Energy

## Employment Application

### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First Middle*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_

*City State ZIP Code*

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

When Can You Start? \_\_\_\_\_ Social Security No.: \_\_\_\_\_ Desired Wage: \$ \_\_\_\_\_

Position Applied for: \_\_\_\_\_

How did you hear of this opening? \_\_\_\_\_

How many hours can you work weekly? \_\_\_\_\_

Employment Desired:  Full-time  Part-time  Full or Part-time

Are you a U.S. citizen or otherwise authorized to work in the U.S. on an unrestricted basis?  
(You may be required to provide documentation).  Yes  No

### Driving

Do you have a driver's license?  Yes  No

State of issue: \_\_\_\_\_  Operator  Commercial (CDL)  Chauffeur

Expiration date: \_\_\_\_\_

What is your means of transportation to work? \_\_\_\_\_

Have you had any accidents during the past three years?  Yes  No How many? \_\_\_\_\_

Have you had any moving violations during the past three years?  Yes  No How many? \_\_\_\_\_

### Education

	School Name and Location	Year	Major	Degree
High School	_____	_____	_____	_____
Trade School	_____	_____	_____	_____
College	_____	_____	_____	_____
Post-College	_____	_____	_____	_____
Other Training	_____	_____	_____	_____

In addition to your work history, are there other skills, qualifications, or experience that we should consider?

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**Specific Skills**

Please list your specific skills in construction, renewable energy, insulation, warehouse, carpentry, or building services:

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Please list the tools you are experienced with:

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Please list the equipment and vehicles you are experienced with:

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**Armed Forces**

Have you ever been in the Armed Forces?  Yes  No

Are you now a member of the National Guard?  Yes  No

Specialty: \_\_\_\_\_ Date Entered: \_\_\_\_\_ Discharge Date: \_\_\_\_\_

**Employment History**

**Start with most recent employer**

Company: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Date Started: \_\_\_\_\_ Starting Wage:\$ \_\_\_\_\_ Starting Position: \_\_\_\_\_

Date Ended: \_\_\_\_\_ Ending Wage:\$ \_\_\_\_\_ Ending Position: \_\_\_\_\_

May we contact your previous supervisor for a reference?  Yes  No

Responsibilities: \_\_\_\_\_

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Reason for Leaving: \_\_\_\_\_

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Company: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Date Started: \_\_\_\_\_ Starting Wage: \$ \_\_\_\_\_ Starting Position: \_\_\_\_\_

Date Ended: \_\_\_\_\_ Ending Wage: \$ \_\_\_\_\_ Ending Position: \_\_\_\_\_

May we contact your previous supervisor for a reference?  Yes  No

Responsibilities: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Company: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Date Started: \_\_\_\_\_ Starting Wage: \$ \_\_\_\_\_ Starting Position: \_\_\_\_\_

Date Ended: \_\_\_\_\_ Ending Wage: \$ \_\_\_\_\_ Ending Position: \_\_\_\_\_

May we contact your previous supervisor for a reference?  Yes  No

Responsibilities: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

**Attach additional information if necessary.**

*Our policy is to provide equal employment opportunity to all qualified persons without regard to race, creed, color, religious belief, sex, age, national origin, ancestry, physical or mental disability, or veteran status.*

**Application Form Waiver**

In exchange for the consideration of my job application by Building Energy, Inc. (hereinafter called “the Company”), I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of the Company, or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by the President / General Manager of the Company. Both the undersigned and the Company may end the employment relationship at any time, without specified notice or reason. If employed, I understand that the Company may unilaterally change or revise their benefits, policies, and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give the Company permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Company from any liability as a result of such contract.

I further understand that my employment with the Company shall be probationary for a period of sixty (60) days, and further that at any times during the probationary period or thereafter, my employment relation with the company is terminable at will for any reason by either party.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you for completing this application form and for your interest in our business.